

Northern New Mexico Gastroenterology Associates, PA

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TAKE AN ACTIVE ROLE IN YOUR HEALTHCARE: SIGN UP FOR PATIENT PORTAL

We have an interactive online portal designed specifically for you, OUR VALUED PATIENT.

BENEFITS: With the **PATIENT PORTAL** you can..... *Request appointments, check your results, send message to our practice, update your personal medical records, and log on 24-7 access from anywhere!*

To Register: You will receive an invitation email from our practice with a link and unique ID that will take you through the registration process.

- Click on the link in the invitation email to create a unique user ID and password.
- Once registered, complete your medical, family and social history.
- Click send to submit your information directly to our office.

How To: Send a message to my Doctor's office?

- Click on the message tab.
- Click "new" and compose your message.
- Remember to hit send.

Receive messages through PATIENT PORTAL? You will receive a notification email when you have a message waiting in **PATIENT PORTAL**.

- Click on the message tab.
- Click on "new messages" to view your messages.

Update my personal information?

- Click on Health Summary, then click on update.
- Change the information you want.
- Click on "send" to submit changes.

Reset my Password?

- Click on My account/change password.
- Enter username, DOB and registered email address.

Questions:

Q. Can I schedule my appointment online through **PATIENT PORTAL**?

A. You may send a request to schedule an appointment and our practice will contact you.

Q. Does **PATIENT PORTAL** allow me to send a message directly to my physician's office?

A. Yes, you may send a message to our office through **PATIENT PORTAL**. Select "clinical" for any type of questions related to your health. You can also send billing or other types of inquiries.

Q. Can I refill my prescriptions through **PATIENT PORTAL**?

A. No, you must go directly through your pharmacy in order to refill your prescription.

Q. What do I do if my account is locked due to too many failed log-in attempts?

A. Click on the "change password" tab and follow the instructions to create a new password.